

**CHURCH PULVERBATCH PARISH COUNCIL**

**Thursday 28 July 2016**

**Draft MINUTES**

1. **Welcome by Chairman:** The Chairman welcomed all to the meeting. He introduced Lorna Pardoe to the members. She would be assisting and mentoring the new clerk.
2. **Present:** **Councillor W Higgins- Chairman ; Councillor T Perkins ; Councillor J Gallagher ; Councillor J Conde ; Councillor D Taylor Apologies were received from Councillor P Whitely and Councillor R Clarkson and were accepted by the Council. Also present L Pardoe locum clerk to the council Sandra Ryan to be appointed as clerk from 1 August, Shropshire Councillor T Barker.**
3. **Declaration of Pecuniary Interest;** None at this point.
4. **Confirmation and acceptance of the minutes from 26 May 2016:** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor J Cone; seconded by Councillor D Taylor and agreed by all members present.
5. **Representations from members of the Public.** There were no members of the public present.
6. **Matters arising;** it was reported that a Broadband response from Shropshire Council had been circulated to members by Councillor D Taylor. The cabling is going underground and should be complete by December and faster speeds should be available by the end of spring 2017.  
It was reported that Harold's Bank has been top-dressed and some HGVs have been over it and it is now rutted and cracked up. Before the top dressing it had just a few potholes.  
The sign on New House Lane has been knocked down.
7. **Highways:** Councillor T Perkins reported that HGVs are getting stuck up Pultney Lane. There needs to be a sign at both ends of the lane saying it is unsuitable for HGVs Clerk to write to Tim Sneddon at Shropshire Council about this. Proposed by Councillor J Conde; seconded by Councillor T Perkins and agreed by all members present.
8. **Shropshire Councillors Report;** Councillor T Barker reported that Parish Councils are being asked to contribute to Shropshire Council to deliver services.
9. **Police Report-** this was circulated to members by e-mail
10. **Reports of Meetings:** There were no reports.
11. **Finance:**
  - The Chairman reported that he had received a cheque from Clun and Chapel Lawn Parish Council for their share of rental for the equipment for the previous clerk. He had paid this into the Bank.

- After discussion it was agreed to set up a new website with Hugo Fox. Lorna Pardoe would assist the new clerk with this. Proposed by Councillor J Gallagher; seconded by Councillor D Taylor and agreed by all members present.
- It was agreed that the clerk should purchase a new lap top, software to run the machine, an external hard drive and a filing cabinet for storage. She would be reimbursed upon purchase and not have wait until the September meeting.
- The clerk to meet with L Pardoe and go through what would be needed and also to start the setting up of a new website.
- The Chairman handed a Banking Mandate change form to the new clerk for completion.

**12. Broadband Update.** See matters arising;

**13. Audit.** This had been carried out.

**14. Parish Matters.** It was reported that at a recent fire in the village the water pressure at the hydrant was very low.

Linda & Vicki are applying for the next round for defibrillator funding from The British Heart Foundation.

It was reported that the boundary fence along the village hall has moved. The land has now been registered with the Village Hall so the original boundary is registered at The Land Registry.

The Parish Council agreed to support the Village Hall.

**15. Date of Next Meeting:** it was agreed that this would be on Thursday 29 September 2016 at Church Pulverbatch Village Hall starting at 7.30pm

**16.** The Chairman thanked all for attending and closed the meeting at 8.30pm.